



TELEPHONE +7 (495) 241-01-11

EMBASSY OF GRENADA

40 POVARSKAYA ST.
MOSCOW, RUSSIA 121069

APPLICATION REQUIREMENTS FOR EMERGENCY TRAVEL DOCUMENT TO TRAVEL TO GRENADA

The Embassy of Grenada strongly advises that you apply for your passport together with your application for an Emergency Travel Document, to facilitate your re-entry into the Russian Federation.

EMERGENCY TRAVEL DOCUMENTS ARE ONLY ISSUED ONEWAY TO GRENADA.

- 1 Please read and follow instructions on the first page of application form. IF MAILING YOUR APPLICATION, **PLEASE USE AN EXPRESS SERVICE THAT CAN BE TRACKED.**
- 2 A written/typed **notarized** statement is required, explaining the nature of your emergency.
- 3 Applicant **MUST** sign the form in the space provided above **Section 1** and in **Section 10**.
- 4 Applications **MUST** be handwritten, using a **BLUE** or **BLACK** ink and in **BLOCK CAPITAL** letters.
- 5 Applicant **MUST** complete Sections **1, 3, 4, 5, 6, 7, 10 & 11** and **if applicable** Sections 2, 8, and 9.
- 6 Applicants who are married, divorced or separated **MUST** also complete Section 2.
- 7 Applicants born outside of Grenada **MUST** also complete Section 4.
- 8 **Section 11:** – **MUST** be completed by your Recommender. Your **Recommender, CANNOT** be a **relative** (*direct or in-law*) of the applicant and **MUST** also endorse the reverse side of **ONE** of applicant's photos as indicated in the instructions on the first page of the application. See Section **RECOMMENDER and PHOTOGRAPHS** sections of Passport Application Instructions for details (*"I certify that this is a true likeness of the passport holder Mr./Mrs./Miss"*). Should you not live near a Grenadian who can be your Recommender, please have a Professional who has known you for at least **three (3)** years and **is not a relative (direct or in-law)** complete Section 11 and draw a line through "Grenada" and insert their country of citizenship.
- 9 Two passport size pictures no more than **six (6)** months old **MUST** be submitted with application. The **Recommender in Section 11 MUST** endorse the reverse side of one of the pictures. See **Item 7** above for details.
- 10 In the case of a Lost/Stolen/Damaged Passport, please be sure that you have your Affidavit Declaration and Police Report accompanying that application.
- 11 **Specifications for photographs:**
 - i. No glasses.
 - ii. No hair bands visible.
 - iii. No big earrings.
 - iv. Ears must be visible.
 - v. Hair must be away from face and not covering the forehead.
 - vi. Chest must be covered.
- 12 Children under the age of 16 years **MUST** have written consent of parent/legal guardian when applying for a passport.

13 Female **AND** male applicants if *married*, **MUST** supply their **ORIGINAL** Marriage Certificate. If *divorced* please supply **ORIGINAL** Divorce Decree. **All documents will be returned with new passport.** If previously submitted with application, you are not required to submit these documents again.

14 Applicant **MUST** provide to the Embassy the following documents:

- i.** Produce **ORIGINAL** Birth Certificate (*if not supplied previously*), **and/or**
- ii.** Certificate of Naturalization or Registration (*if not supplied previously*), **and**
- iii.** Must surrender current (whether expired or not) passport with application, **and**
- iv.** Two (2) passport photos, **and**
- v.** Confirmed Itinerary, **and**
- vi.** Notarized copy of valid evidence of permission to re – enter the United States (*Alien Registration Card, valid visa, or re–entry permit*), **and**
- vii.** Application fee for **US\$45.00** and courier fee money order for **US\$20.00**.

PLEASE READ ALL INSTURCTIONS ON APPLICATION FORM FOR FURTHER DETAILS

CARIBBEAN COMMUNITY GRENADA PASSPORT FEE SCHEDULE <i>within the USA</i>	
ITEM	FEE
Emergency Travel Document to Grenada ONLY	US\$35.00

RETURN POSTAGE AND HANDLING FEES (<i>if you live within the USA mainland</i>)	
Overnight Express Mail	US\$ 20.00
RETURN POSTAGE AND HANDLING FEES (<i>if you live outside the USA mainland</i>)	
International Express Mail	US\$ 60.00
<u>NO</u> PERSONAL OR COMPANY CHECKS ARE ACCEPTED CASH ACCEPTED IN PERSON ONLY CERTIFIED Funds (PAYABLE TO EMBASSY OF GRENADA)	
PASSPORT APPLICATION FEES AND COURIER FEES <u>MUST</u> BE SEPARATE MONEY ORDERS OR ENTIRE APPLICATION WILL BE RETURNED	

MAIL TO:

EMBASSY OF GRENADA
ATTN: CONSULATE
 40 Povarskaya Street
 Moscow, Russia 121069

**Failure to follow all the preceding instruction will result in unnecessary delays
in processing and obtaining your Passport.**